Minutes of the Finance Committee starting at 10:00 am on Wednesday, 30th September 2026 at Buxford Hall, Great Chart Playing Fields

Present: Cllrs Darvill, P Barker, McClintock and Wiffen

Aniko Szocs (Clerk)

Meeting started at 10:00 am

1. **Apologies**
   No apologies to note.

2. **Declarations of Interest**
   - **2.1. Disclosable Pecuniary Interest** – None
   - **2.2. Other Significant Interests** – None
   - **2.3. Other Interests** – None

3. **Minutes of the Previous Meeting**
   The minutes of the meeting held on 19th August 2026 were duly approved as a true record.

Proposed: Cllr Wiffen	**Seconded:** Cllr P Barker	**Vote for:** 4
Vote against: 0	**Vote abstain:** 0	**Motion:** Carried

4. **Grant Application**
   None to consider.

5. **Finance**

5.1. Budget allocation vs. spending

The Committee received and noted the report comparing budget allocations with expenditure. Members raised questions about how VAT was reported and what 'indirect expenditure' meant, the Clerk agreed to investigate. The report is attached to the minutes as Appendices 1 and 2.

5.2. Mini audit

The following records have been inspected as part of the Mini audit.

Payment to	Payment for	Amount	Record	Invoice	Date
CandyTan	Mascot Hire	£60	☒	2026-2017	25/08/2026
Singleton Spaces	Education team	£1500	☒	Inv021	25/08/2026
M Harrington	Tree work	£1600	☒	Inv1619	25/08/2026
ADM	Monthly Contract	£359.27	☒	Inv36743	25/08/2026
Kent Pension Fund	Pension Contribution	£3766.09	☒		25/08/2026
Ashford Concert Band	Big Lunch-Entertainment	£100	☒	Inv24072026	25/08/2026

5.3. Review cost centre headings and agree any renaming or reallocation of budget lines to the appropriate headings.

The Committee reviewed the headings and the revised grouping of nominal codes. Members noted that a substantial proportion of the budget falls under Administration; however, this is standard practice for local councils.

6. Date and Venue of next meeting

The next Finance Committee meeting will be held on Wednesday, 22nd October 2026 starting at 13:00 at Great Chart Playing Fields, Buxford Pavilion and on the 26th November 2026 starting at 14:00 at Great Chart Playing Fields.

The meeting closed at 11:08

Signed by:

Chair Date: