



# Minutes of the Finance Committee starting at 10:00 am on Wednesday, 27<sup>th</sup> May 2026 at Buxford Hall, Great Chart Playing Fields

**Present:** Cllrs Darvill, P Barker, Tate and Wiffen  
Aniko Szocs (Clerk)

Meeting started at 10:15. am

## 1. Election of Chair

Cllr Darvill was elected chair of the Finance Committee.

<b>Proposed:</b> Cllr Tate	<b>Seconded:</b> Cllr Wiffen	<b>Vote for:</b> 3
<b>Vote against:</b> 0	<b>Vote abstain:</b> 0	<b>Motion:</b> Carried

## 2. Apologies

No apologies received, the committee noted the absence of Cllr McClintock.

## 3. Declarations of Interest

**3.1. Disclosable Pecuniary Interest** – None

**3.2. Other Significant Interests** –None

**3.3. Other Interests** – None

## 4. Minutes of the Previous Meeting

The minutes of the meeting held on 13<sup>th</sup> of May 2026 were duly approved as a true record.

<b>Proposed:</b> Cllr Wiffen	<b>Seconded:</b> Cllr P Barker	<b>Vote for:</b> 4
<b>Vote against:</b> 0	<b>Vote abstain:</b> 0	<b>Motion:</b> Carried

## 5. Grant Application

There were no applications to review.

## 6. Finance

### 6.1. Budget allocation vs. spending

The committee reviewed spending to date. As this was the first month, members noted that future months would provide a clearer picture of overall spending. The committee also noted that a traffic light system would be helpful for monitoring expenditure.

The committee agreed to transfer £5,000 to Metro Bank to cover credit card payments. It was also requested that all direct debits be moved from NatWest to Barclays with a view to closing the account.

<b>Proposed:</b> Cllr Wiffen	<b>Seconded:</b> Cllr Tate	<b>Vote for:</b> 4
<b>Vote against:</b> 0	<b>Vote abstain:</b> 0	<b>Motion:</b> Carried

### 6.2. Mini audit

The following records have been inspected as part of the Mini audit.

Payment to	Payment method/ date	Record	Amount	Comment
ADM Computing – monthly support contract	17/04/26 – BACS	tick	£349.37	
Tylers – work cloth	17/04/26 – BACS	Tick	£241.96	
Lister Wilder – equipment	17/04/26 – BACS	Tick	£123	
RAC – Van recovery insurance	08/04/26 – DD	Tick	£21.33	
Three Phone – mobile phones	29/04/26 – DD	Tick	£81.66	The payment list quoted the previous month's statement figure.
Google Play – What3Wrods application	29/04/26-CC	Tick	£3.49	
Sainsbury's – Petrol	09/04/26	Tick	£31.98	

#### 7. Date and Venue of next meeting

The next Finance Committee meeting will be held on Wednesday, 17<sup>th</sup> June starting at 10:00 am at Great Chart Playing Fields, Buxford Pavilion.

The meeting closed at 11:06 am

Signed by:

Chair

Date:

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