



## Minutes of the Complaints Committee starting at 1.00 pm on Wednesday, 30<sup>th</sup> July 2025 at Singleton Village Hall

**Present:** Cllrs Y Barker, Darvill, Gathern and Wiffen  
Aniko Szocs (The Clerk)

Meeting started at 1.00 pm

### 1. Election of Chair:

Cllr Darvill has been nominated as chair of the committee. The committee agreed to accept the nomination.

<b>Proposed:</b> Cllr Wiffen	<b>Seconded:</b> Cllr Gathern	<b>Vote Against</b> 0
<b>Vote for:</b> 3	<b>Vote Abstain:</b> 0	<b>Motion:</b> Carried

### 2. Apologies

Cllrs Tate and McClintock

### 3. Declarations of Interest

**3.1. Disclosable Pecuniary Interest** – None

**3.2. Other Significant Interests** – None

**3.3. Other Interests** – None

### 4. Complaint

**4.1.** The committee met to consider a complaint received from a resident regarding overhanging trees onto their property.

**4.2.** The committee considered the complaint along with the evidence provided.

**4.3.** The committee agreed that the Clerk followed the correct procedure and advised the resident in accordance with the Parish Council's tree policy. The committee also agreed not to uphold the complaint. However, the committee visited the site and agreed to instruct an independent third party to survey the trees. The Clerk to action this.

<b>Proposed:</b> Cllr Wiffen	<b>Seconded:</b> Cllr Darvill	<b>Vote for:</b> 4
<b>Vote against:</b> 0	<b>Vote abstain:</b> 0	<b>Motion:</b> Carried

The meeting closed at 13.57 pm

Signed by:

Chairman

Date:

