

Great Chart with Singleton Parish Council

Founded in December 1894



Stronger Communities Committee held on Tuesday 10th October 2023 at 4:45pm in the Parish Office MINUTES

PRESENT: Cllrs Alexander, Y Barker, Sullivan, Wiffen.

ALSO PRESENT: Paula Cowperthwaite (Deputy Clerk), Aniko Szocs (Clerk).

1. Apologies for Absence

Cllr D Gathern.

2. Declarations of Interest

To hear declarations of interest, relating to

2.1. Disclosable Pecuniary Interests

None

2.2. Other Significant Interests

None

2.3. Other Interests

Cllr Alexander - Item 4.1, 4.2.

3. Minutes of the previous meeting

The committee resolved to approve the minutes of the meeting held on Monday 25th September 2023 as a true record.

Proposed: Cllr Sullivan	Seconded: Cllr Y Barker	Vote for: 4
Against: 0	Abstain: 0	Motion carried

4. Community Fridge project

4.1. Rotas and volunteers

Fareshare deliveries are only available on Monday's, with any changes needed by Thursday lunchtime. This will be organised with Fareshare as soon as possible. There will also be scope to make a smaller collection on a Wednesday, on a rota basis.

The key to the front door will be passed from Cllr Alexander to Cllr Y Barker once the relevant paperwork has been signed, to allow evening OLIO parcels to be put into the fridge.

There is a current campaign in the newsletter and on noticeboards and social media asking for more volunteers, with more information to be accessed via the website. A5 leaflets will also be placed around the entrance of the village hall. If no volunteers come forward, then a further message will be put out to say the project may need to close.

There will also be a refresh of the messages and signage around the area, including donations asking people to only take 4 items.

Specific roles discussed were:

Fridge monitors – this is likely to be the main job given to new volunteers and takes the least amount of time.

Maintenance and Repair – will remain in house for safety reasons and will likely be carried out by the parish steward.

Volunteer coordinator – to be carried out by the Deputy Clerk during working hours.

Social media – carried out by the Deputy Clerk and Cllr Y Barker, with possible help from a volunteer.

Data gathering – to be carried out periodically to monitor usage of the project, and to gather data from users on where they are from, how/why they are using the project, to allow this information to be used if applying for grant funding in the future.

Once these roles are filled, but also alongside where possible:

Approaching local businesses to encourage them to donate leftover food – to be carried out by Cllr Sullivan and any other volunteers willing to assist.

Community Liaison – approaching local schools, specifically Chilmington secondary school, to encourage people to donate, and to introduce students to the project and the work of the council, possibly as part of a volunteering or DofE type project.

4.2. Budgets

The current year's budget has only spent £2K with 6 months of the year left. A wish list of items to be purchased was created.

It was agreed that in future a delivery of approximately 20 trays would be arranged for a Monday, with a smaller collection to be arranged for a Wednesday. This will increase the spending on food.

Future plans for the committee include:

- A community fridge to be donated to the Chilmington community but to be organised and run by the community and not the parish council.
- Cookery/food waste workshops, possibly linked with Lily's Café
- Possibly turning the fridge into a shop/pantry style project with a paid manager

A brief discussion took place on how much should be asked for in the budget for the 2024/25 year, but it was agreed to discuss this in more detail at another meeting.

5. Parish Awards

The introduction of Parish Awards scheme will be discussed at a later meeting.

6. Date and venue of next meeting

The time and date of the next meeting will be confirmed at a later date.

The meeting closed at 18:45pm.

Signed as a true record by;

Cllr Katrina Alexander _____

Date: _____