



Great Chart with Singleton Parish Council

Founded in December 1894

Minutes of the Complaints Committee starting at 9.30 am on Thursday, 01 June 2023 at Singleton Village Hall

Present: Cllrs Y Barker, McClintock Tate and Wiffen
Aniko Szocs (The Clerk)

Meeting started at 9.30 am

1. Election of Chair:

Cllr Wiffen has been nominated as chair of the committee. The committee agreed to accept the nomination.

Proposed: Cllr Y Barker	Seconded: Cllr Tate	Vote Against 0
Vote for: 3	Vote Abstain: 0	Motion: Carried

2. Apologies

Cllr Darvill

3. Declarations of Interest

3.1. Disclosable Pecuniary Interest – None

3.2. Other Significant Interests – None

3.3. Other Interests – None

4. Complaint

4.1. The committee met to considered a complaint received from a member of the Barrow and Spade Brigade (The Complainant) about a member of the Parish Council (The Councillor).

4.2. The committee considered the evidence at hand (an email). As far as the councillor is concerned their recollection is that they did greet the complainant on the evening to which the complaint refers.

4.3. As a result, the committee decided that the councillor would send a written apology to the complainant, the apology would be vetted by the Clerk prior to it being sent.

The councillor was reminded that they, like all other councillors, should at all times, reflect on training they had undergone in email etiquette and use of social media.

It was agreed that the outcome of the meeting would be communicated to the complainant.

A brief discussion took place regarding the locks and potentially having them back if they are no longer needed.

Proposed: Cllr Wiffen	Seconded: Cllr Y Barker	Vote for: 3
Vote against: 0	Vote abstain: 0	Motion: Carried

The meeting closed at 10.07 am

Signed by:

Chairman

Date:

