

Great Chart with Singleton Parish Council

Founded in December 1894



Stronger Communities Committee held on Tuesday 7th February 2023 at 5:15pm in the Parish Office **MINUTES**

PRESENT: Cllrs Alexander, Y Barker, S Gathern, Sullivan, Wiffen, Paula Cowperthwaite (Deputy Clerk).

1. Apologies for Absence

Cllr D Gathern, McClintock.

2. Declarations of Interest

To hear declarations of interest, relating to

2.1. Disclosable Pecuniary Interests

None

2.2. Other Significant Interests

None

2.3. Other Interests

None

3. Minutes of the previous meeting

The committee resolved to approve the minutes of the meeting held on 17th January 2023.

Proposed: Cllr Wiffen	Seconded: Cllr Sullivan	Vote for: 5
Against: 0	Abstain: 0	Motion carried

4. Community Fridge project

4.1. Progress update

An update was given to the committee and those present were able to look at the fridge that it is now in situ.

4.2. Additional purchases

After reading the hygiene guidance it was agreed to purchase a temperature probe, the recommended food grade sanitiser and labelling for raw meat.

To complement the fridge area, it was agreed to purchase; a cupboard with doors, preferably a second hand one if a suitable one becomes available to store ambient products; a sticker roll of blackboard and chalk pens for messaging, data collection and colouring at the bottom; a red box for toiletries and sanitary products; folders for paperwork and to purchase signage once the designs have been finalised.

Proposed: Cllr Alexander	Seconded: Cllr Y Barker	Vote for: 5
Against: 0	Abstain: 0	Motion carried

4.3. Signage

Proposed basic signage was shown to those present and agreed as suitable. Further signage will be developed now that the fridge is in place. Cllr Alexander and Deputy Clerk will complete the Safer Food for Business workbook before the hygiene inspection takes place.

Proposed: Cllr Wiffen	Seconded: Cllr S Gathern	Vote for: 5
Against: 0	Abstain: 0	Motion carried

5. Community Laptops

The computer user agreement was discussed, and a number of changes were suggested. The committee resolved that once these changes are made the user agreement is accepted.

Proposed: Cllr S Gathern	Seconded: Cllr Sullivan	Vote for: 5
Against: 0	Abstain: 0	Motion carried

The two options for the computer desk were discussed and the committee resolved to purchase the larger table on wheels.

Proposed: Cllr Sullivan	Seconded: Cllr Wiffen	Vote for: 5
Against: 0	Abstain: 0	Motion carried

6. Date and venue of next meeting

The date of the next meeting will be Tuesday 7th March at 5:15pm in the Parish Office.

The meeting closed at 19:15pm.

Signed as a true record by;

Cllr Katrina Alexander_____

Date:_____