

Great Chart with Singleton Parish Council

Founded in December 1894

Minutes of the Finance Committee starting at 5.30pm on Friday 13th May 2022 at Singleton Village Hall

Present: Cllrs Darvill (Chair), P Barker, Wiffen and Tate
Aniko Szocs (The Clerk)

Meeting started at 5.30 pm

1. Apologies

Cllrs McClintock

2. Declarations of Interest

2.1. Disclosable Pecuniary Interest – None

2.2. Other Significant Interests – None

2.3. Other Interests – None

3. Minutes of the Previous Meeting

The Minutes of the meeting held on 8th April 2022 were duly approved as a true record.

Proposed: Cllr Wiffen	Seconded: Cllr Tate	Vote for: 4
Vote against: 0	Vote abstain: 0	Motion: Carried

4. Financial Year 2021-2022

4.1. Internal Auditor Report The committee reviewed the report and noted the internal auditor's recommendations. The Clerk has informed the committee that the auditor has been shown the bank reconciliation and he found the format acceptable. The committee has asked to change the report to reflect that. There were a couple of minor issues with the minutes where the bank reconciliation was not included, and the staffing committee September meeting minutes not signed and filed in the minutes folder. These have now been rectified. The VAT has mostly been reclaimed but there were one or two entries that weren't, the clerk to add them to the claim. The auditor has also commented on rolling over funds to a specific budget line from one year to the next. The clerk to check if only restricted funds could be rolled over.

Proposed: Cllr Tate	Seconded: Cllr Darvill	Against
In favour: 3	Abstain	Motion: Carried

4.2. Annual Governance and Accountability Return 2021/22

The committee reviewed the draft Accounting Statements. The clerk informed the committee that the debtors, creditors will still need to be included.

5. Date and Venue of next meeting

The next scheduled meeting of the Finance Committee date will be confirmed later.

The meeting closed at 17.50 pm

Signed by:

Chairman

Date:

