



# Great Chart with Singleton Parish Council

*Founded in December 1894*

**A Meeting of the Staffing Committee will be held  
at Parish Office, Singleton Village Hall  
Monday, 14<sup>th</sup> August 2023  
at 16.30 pm  
AGENDA**

- 1. Election of Chair**  
To elect a chair
- 2. Apologies for Absence**  
To receive and approve apologies for absence.
- 3. Declarations of Interest**  
To hear declarations of interest on items on this agenda
- 4. Minutes of the Previous Meeting**  
To approve the minutes of the meeting held on 17 March 2023 as a true record.
- 5. Staffing**  
To consider options to cover the Parish Steward's absence and to review the Steward's job description.
- 6. Date and venue of next meeting**  
To agree date and venue of next meeting

Signed

A handwritten signature in blue ink, appearing to read "A. Szocs", is written over a faint, circular official stamp.

Aniko Szocs – Clerk/RFO to Great Chart with Singleton Parish Council