



# Great Chart with Singleton Parish Council

*Founded in December 1894*

**A Meeting of the Staffing Committee will be held  
at Buxford Pavilion, Great Chart Playing Fields  
Monday, 22 June 2026  
at 14:00  
AGENDA**

- 1. Election of chair**  
To appoint the Chair of the Staffing Committee.
- 2. Apologies for Absence**  
To receive and approve apologies for absence.
- 3. Declarations of Interest**  
To hear declarations of interest on items on this agenda
- 4. Minutes of the Previous Meeting**  
To approve the minutes of the meeting held on 15 January 2026 as a true record.
- 5. Staffing and Personal matters**
  - 5.1. To review the Parish Steward role and job title, and to agree any recommendation to be made to Full Council.**
  - 5.2. To receive an update on staff appraisals.**
- 6. Date and venue of next meeting**  
To agree date and venue of next meeting

Signed

Date: 17 June 2026

Aniko Szocs – Clerk/RFO to Great Chart with Singleton Parish Council