

Great Chart with Singleton Parish Council

Founded in December 1894

A Meeting of the Finance Committee held on Wednesday, 19th August 2026 at Buxford Hall, Great Chart Playing Fields starting at 10:00 AGENDA

1. Apologies for Absence

To receive and approve apologies for absence.

2. Declarations of Interest

To hear declarations of interest on items on this agenda, relating to:-

2.1. Disclosable Pecuniary Interest

Under Localism Act 2011 relating to items on this agenda. The nature as well as the existence of any such interest must be declared.

2.2. Other Significant Interest

Under the Kent Code of Conduct for members relating to items on this agenda. The nature as well as the existence of any such interests must be declared.

2.3. Other Interest

Not required to be disclosed under 2.1. or 2.2. e.g. stated for transparency reasons alone such as membership of other bodies who may be affected by decisions on agenda items or where Councillors themselves or their family or close associates may be affected by such decisions.

3. Minutes of the Previous meeting

To approve minutes of the previous meeting held on 22nd July 2026 as a true record.

4. Grant Applications

To review grant applications (if applicable) and make recommendations to the full council.

5. Finance

5.1. Budget allocation vs. spending

5.2. Items for approval, acknowledge bank reconciliation and credit card payments.

5.3. Mini audit

To review a sample of up to six transactions.

5.4. Review cost centre headings and agree any renaming or reallocation of budget lines to the appropriate headings.

5.5. Laptop Replacement

To review the quotation received and agree a recommendation to be presented to Full Council.

5.6. Swing replacement – Cuckoo Park

To review the quotation received

6. Date and venue of next meeting

The next meeting will be held on 23rd September 2026 at 10:00 am.



Signed:

Date: 11th August 2026

Aniko Szocs – Clerk/RFO to Great Chart with Singleton Parish Council