



**Meeting of the Parish Council to be held on
Monday, 9th February 2026 at Great Chart Village Hall
Starting at 7.30pm
Agenda**

1. Welcome

The Chair to open the meeting and make any appropriate announcements.

2. Apologies for Absence

To receive and approve apologies for absence.

3. Declarations of Interest

To hear declarations of interest on this agenda, relating to:

3.1. Disclosable Pecuniary Interests

Under Localism Act 2011 relating to items on this agenda. The nature as well as the existence of any such interests must be declared.

3.2. Other Significant Interests

Under the Kent Code of Conduct for members relating to items on this agenda. The nature as well as the existence of any such interests must be declared.

3.3. Other Interests

Not required to be disclosed under 2.1 or 2.2, eg stated for transparency reasons alone such as membership of other bodies who may be affected by decisions on agenda items or where Councillors themselves or their family or close associates may be affected by such decisions.

4. Minutes of the Previous Meeting

To approve the [minutes of the meeting](#) held on Monday, 12th January 2026 as a true record.

Public Participation: There will be 15 minutes of the meeting to hear public questions and comments.

5. Safeguarding

To receive update on any matters relating to safeguarding

6. Reports from Committees/Groups

To receive reports from committees

6.1. Planning Committee

6.1.1. To receive reports on [planning decisions](#).

6.1.2. To receive confirmation of [Diversion of Public Footpath AW221](#)

6.1.3. To review and approve amendments to [Terms of Reference](#)

6.2. Singleton Spaces

6.3. Environment Committee

6.4. Stronger Communities

6.5. Finance Committee

6.6. Devolution Working Group

6.7. Parish Building

6.7.1. Feasibility Study

To consider and agree fundraising feasibility study for the parish building

6.8. Staffing Committee

6.9. Community Engagement Officer

To acknowledge [written report](#)

7. Grant Applications

To consider and approve grant applications (if applicable)

8. Review of Policies

To approve policies and procedures

8.1. [Compassionate Leave Policy](#)

8.2. [Carers Policy](#)

9. PSPO Singleton Lake

To review and agree comments on renewal of the order

10. Finance

10.1. Items for Payment

To agree items for payment in February and acknowledge bank reconciliation and earmarked reserves and credit card payments in January. List of items to be checked and signed.

10.2. Annual Governance and Accountability Return 2024/2025

To acknowledge receipt of conclusion of external audit

10.3. VoIP Phone System

To approve VoIP Phone System

10.4. Internal auditor

To agree and appoint internal auditor

10.5. Sharp Printer

To agree on purchasing a new printer

11. Reports from Borough Councillors and other organisations

11.1. Cllr Bill Barrett – Singleton East Ward

11.2. Cllrs Jessamy Blanford & Alan Pickering – Weald Central Ward

11.3. Cllr Sally Gathern- Singleton West Ward

11.4. Cllr Clive Hallett -Washford Ward

12. Reports from County Councillors

12.1. Cllr Jeremy Eustace – Ashford Rural West

12.2. Cllr Nick Wibberley – Ashford South

13. Clerk's Report and Update on Issues not Listed Elsewhere on the Agenda

Report on recent or ongoing activities.

14. Correspondence

Review of correspondence received since the last meeting.

15. Items for Information or Agenda for Next Meeting

To receive items of information from members and/or for inclusion on next agenda.

16. Date and Venue of Next Meeting

The next scheduled Council Meeting will be held on Monday, **9th March 2026** at **Singleton Village Hall** starting at **7.30 pm**.

Signed



Aniko Szocs- Clerk to Parish Council