

Great Chart with Singleton Parish Council

Founded in December 1894

A Meeting of the Finance Committee held on Friday, 15th August 2025 at Singleton Village Hall Parish Office, starting at 10:00 AGENDA

1. Election of Chair

To elect a chair

2. Apologies for Absence

To receive and approve apologies for absence.

3. Declarations of Interest

To hear declarations of interest on items on this agenda, relating to:-

3.1. Disclosable Pecuniary Interest

Under Localism Act 2011 relating to items on this agenda. The nature as well as the existence of any such interest must be declared.

3.2. Other Significant Interest

Under the Kent Code of Conduct for members relating to items on this agenda. The nature as well as the existence of any such interests must be declared.

3.3. Other Interest

Not required to be disclosed under 2.1. or 2.2. e.g. stated for transparency reasons alone such as membership of other bodies who may be affected by decisions on agenda items or where Councillors themselves or their family or close associates may be affected by such decisions.

4. Minutes of the Previous meeting

To approve minutes of the previous meeting held on 8th May 2025 as a true record.

5. Grant Applications

To review grant applications and make recommendations to the full council

6. Finance

6.1. Items for Payments review bank reconciliation and list of credit card payments

7. Review of Policies

7.1. Credit Card use Policy

7.2. Internal Financial Checklist

7.3. Annual Investment Strategy

8. Bank Mandate updates

8.1. To approve members of the committee as signatories on the Barclays account

8.2. To approve application for a credit card with Barclays

9. Mini audit

To check ten financial records.

10. Date and venue of next meeting

To agree on date and venue of the next meeting



Signed:

Aniko Szocs – Clerk/RFO to Great Chart with Singleton Parish Council