



# Great Chart with Singleton Parish Council

*Founded in December 1894*

## **A Meeting of the Staffing Committee will be held at Singleton Village Hall, Parish Office 8<sup>th</sup> August 2025 at 10.00am AGENDA**

### **1. Apologies for Absence**

To receive and approve apologies for absence.

### **2. Declarations of Interest**

To hear declarations of interest on items on this agenda

### **3. Minutes of the Previous Meeting**

To approve the minutes of the meeting held on 03 February 2025 as a true record.

### **4. Staffing and Personal matters**

**4.1. To review the steward's probation period and discuss remuneration.**

**4.2. To discuss the future of the Assistant Steward's role.**

**4.3. To review and, if necessary, amend the Temporary Steward's contract.**

**4.4. To consider the potential employment of an apprentice.**

**4.5. To receive an update on the Clerk's appraisal.**

**4.6. To accept the recommended annual increase of 3.2%**

**4.7. To reconsider the Community Engagement Officer role and next steps**

### **5. Date and venue of next meeting**

To agree date and venue of next meeting

Signed

Aniko Szocs – Clerk/RFO to Great Chart with Singleton Parish Council