



## Meeting of the Parish Council to be held on Monday, 8<sup>th</sup> September 2025 at Great Chart Village Hall Starting at 7.00pm Agenda

### 1. Apologies for Absence

To receive and approve apologies for absence.

### 2. Co-option

To consider co-option for the Washford Ward and sign declaration form

### 3. Declarations of Interest

To hear declarations of interest on this agenda, relating to:

#### 3.1. Disclosable Pecuniary Interests

Under Localism Act 2011 relating to items on this agenda. The nature as well as the existence of any such interests must be declared.

#### 3.2. Other Significant Interests

Under the Kent Code of Conduct for members relating to items on this agenda. The nature as well as the existence of any such interests must be declared.

#### 3.3. Other Interests

Not required to be disclosed under 2.1 or 2.2, eg stated for transparency reasons alone such as membership of other bodies who may be affected by decisions on agenda items or where Councillors themselves or their family or close associates may be affected by such decisions.

### 4. Minutes of the Previous Meeting

To approve the minutes of the [meeting held on Monday, 14<sup>th</sup> July 2025](#) as a true record.

### 5. Reports from Borough Councillors and other organisations

#### 5.1. Cllr Bill Barrett – Singleton East Ward

#### 5.2. Cllrs Jessamy Blanford & Alan Pickering – Weald Central Ward

#### 5.3. Cllr Sally Gathern- Singleton West Ward

#### 5.4. Cllr Clive Hallett -Washford Ward

### 6. Reports from County Councillors

#### 6.1. Cllr Jeremy Eustace – Ashford Rural West

#### 6.2. Cllr Nick Wibberley – Ashford South

### 7. Reports from Committees/Groups

To receive reports from committees

#### 7.1. Planning Committee

7.1.1. To receive reports on [planning decisions](#).

#### 7.2. Singleton Spaces

#### 7.3. Environment Committee

#### 7.4. Stronger Communities

To receive update on [Singleton Community Fridge](#) and review next steps

#### 7.5. Finance Committee

#### 7.6. Devolution Working Group

#### 7.7. Parish Building

7.7.1. [To review land ownership](#) and discuss if permission from the Parish Council is required to build car park on.

**Public Participation:** There will be 15 minutes of the meeting to hear public questions and comments.

### 8. Events 2026

#### 8.1. [Agree the date](#) of Big Lunch and Colour Run events

#### 8.2. To discuss the [future format and name](#) of the Pop Up café

#### 8.3. Pump Track

To consider hiring a pump track for the October half term

## 9. Review of Policies

To approve policies and procedures

<a href="#">Credit Card use Policy</a>	<a href="#">Internal Financial Checklist</a>
<a href="#">Annual Investment Strategy</a>	<a href="#">Business Plan 2025-2026</a>
<a href="#">Display Screen Equipment</a> User Self-Assessment Form	<a href="#">Standing Order</a> To agree to change the meeting start time to 7.30 pm

## 10. Finance

### 10.1. Items for Payment

To agree items for [payment in September](#) and acknowledge [August payments](#), [bank reconciliation](#) and [earmarked reserves](#) and credit card payments in [July](#) and [August](#).  
List of items to be checked and signed.

### 10.2. Banking update

To receive an update on recent mandate update

### 10.3. Rialtas

To consider purchase of web-based version of the software, with two access and one council member with viewing permission.

### 10.4. Great Chart Outdoor Gym

To review and agree on quote to resurface under the outdoor gym

### 10.5. Bus Stop Shelter

To consider application for [fund to improve bus stops](#) in the Parish

### 10.6. Tree Maintenance

To consider quote for work

## 11. Clerk's Report and Update on Issues not Listed Elsewhere on the Agenda

[Report](#) on recent or ongoing activities.

## 12. Correspondence

Review of correspondence received since the last meeting.

## 13. Items for Information or Agenda for Next Meeting

To receive items of information from members and/or for inclusion on next agenda.

## 14. Date and Venue of Next Meeting

The next scheduled Council Meeting will be held on Monday, **13<sup>th</sup> October 2025** at **Singleton Village Hall** starting at 7.00 pm.

### Closed session

To Resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

It was moved by the Chair that in pursuance of the Local Government (Access to Information) Act 1985 the press and public be excluded from the meeting during the discussion of the following item on the grounds that it is exempt information as defined in the Act.

## 15. Staffing


### 15.1. Parish Stewards

Completion of probation and salary review, update on assistant Parish Steward

### 15.2. Community Engagement Officer

To discuss and accept staffing committee recommendations

Signed



Aniko Szocs- Clerk to Parish Council