



Meeting of the Parish Council to be held on Monday, 09th June 2025 at Singleton Village Hall Starting at 7.00pm Agenda

1. Apologies for Absence

To receive and approve apologies for absence.

2. Declarations of Interest

To hear declarations of interest on this agenda, relating to:

2.1. Disclosable Pecuniary Interests

Under Localism Act 2011 relating to items on this agenda. The nature as well as the existence of any such interests must be declared.

2.2. Other Significant Interests

Under the Kent Code of Conduct for members relating to items on this agenda. The nature as well as the existence of any such interests must be declared.

2.3. Other Interests

Not required to be disclosed under 2.1 or 2.2, eg stated for transparency reasons alone such as membership of other bodies who may be affected by decisions on agenda items or where Councillors themselves or their family or close associates may be affected by such decisions.

3. Minutes of the Previous Meeting

To approve the [minutes of the meeting](#) held on Monday, 12th May 2025 as a true record.

4. Reports from Borough Councillors and other organisations

4.1. Cllr Bill Barrett – Singleton East Ward

4.2. Cllrs Jessamy Blanford & Alan Pickering – Weald Central Ward

4.3. Cllr Sally Gatherer- Singleton West Ward

4.4. Cllr Clive Hallett -Washford Ward

5. Reports from County Councillors

5.1. Cllr Jeremy Eustace – Ashford Rural West

5.2. Cllr Nick Wibberley – Ashford South

6. Reports from Committees/Groups

To receive reports from committees

6.1. Planning Committee

6.1.1. To receive reports on [planning decisions](#).

6.2. Singleton Spaces

6.3. Environment Committee

6.4. Stronger Communities

6.5. Finance Committee

6.6. Devolution Working Group

6.7. Parish Building

Public Participation: There will be 15 minutes of the meeting to hear public questions and comments.

7. Planning

7.1. Planning application [22/00790/AS](#)

Location: Land South west of 11 Butt Field Road, Singleton, Kent

Proposal: Erection of 9 dwellings and associated works/landscaping

(Amended Plan – Amended description and amended plans)

7.2. Notice of extension of an order temporarily closing Public Footpath AW221

To acknowledge [notice of extension](#) of footpath until 30 November 2025

8. Community Vision

To agree on engaging with the community to develop a shared vision for the future of the parish

9. Review of Policies

To approve policies and procedures

- [Standing Orders](#)
- [Action Plan 2025-2026](#)
- [Child and Vulnerable Adult Safeguarding Policy](#)
- [Statement of Internal Control](#)
- [Risk Assessment and Management Policy](#)

10. Grant applications

To consider and approve grant applications (if applicable)

11. Finance

11.1. Items for Payment

To agree [items for payment](#) in June and acknowledge [bank reconciliation](#) and [earmarked reserves](#) and [credit card payments](#) in May. List of items to be checked and signed.

11.2. Annual Governance and Accountability Return 2024-2025

11.2.1. [Section 1](#) – Annual Governance Statement 2024-2025

To confirm Annual Governance Statement 2024-2025

11.2.2. [Section 2](#) – Account Statements 2024-2025

To confirm Account Statements

11.2.3. Internal Audit

To review [internal auditor's comments](#) and agree actions

11.3. Asset budget lines 2025-2026

To agree transferring budget lines to all assets for the 2025-2026 Financial year.

11.4. Laptop

To agree purchasing a [laptop](#) for both Clerk and Deputy Clerk along with necessary accessories.

12. Clerk's Report and Update on Issues not Listed Elsewhere on the Agenda

[Report](#) on recent or ongoing activities.

13. Correspondence

Review of correspondence received since the last meeting.

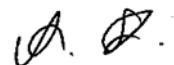
14. Items for Information or Agenda for Next Meeting

To receive items of information from members and/or for inclusion on next agenda.

15. Date and Venue of Next Meeting

The next scheduled Council Meeting will be held on Monday, **14th July 2025** at **Chilmington Cabin** starting at 7.00 pm.

Signed



Aniko Szocs- Clerk to Parish Council