

Great Chart with Singleton Parish Council

Founded in December 1894

**Annual Meeting of the Parish Council to be held on
Monday 09th May 2022 At Singleton Village Hall Starting at 7.00pm**

AGENDA

1. Election of:

1.1. Chair and Signing of the Declaration of Office

1.2. Vice Chair, Signing of the Declaration of Office

2. Apologies for Absence

To receive and approve apologies for absence.

3. Declarations of Interest

To hear declarations of interest on this agenda, relating to:

3.1. Disclosable Pecuniary Interests

Under Localism Act 2011 relating to items on this agenda. The nature as well as the existence of any such interests must be declared.

3.2. Other Significant Interests

Under the Kent Code of Conduct for members relating to items on this agenda. The nature as well as the existence of any such interests must be declared.

3.3. Other Interests

Not required to be disclosed under 2.1 or 2.2, eg stated for transparency reasons alone such as membership of other bodies who may be affected by decisions on agenda items or where Councillors themselves or their family or close associates may be affected by such decisions.

4. Minutes of the Previous Meeting

To approve the [minutes of the meeting](#) held on Monday 11 April 2022 as a true record.

5. Declaration of Vacant Office Position

To acknowledge the vacant office position

6. PCSO Report

To receive a report from the PCSOs

7. Reports from Borough Councillors

7.1. Cllr Barrett – Singleton East Ward

7.2. Cllr Blanford – Weald Central Ward

7.3. Cllr Howard-Smith- Singleton West Ward

7.4. Cllr Shorter -Washford Ward

8. Reports from County Councillors (when in attendance)

8.1. Cllr Charlie Simkins

8.2. Cllr Dirk Ross

9. Reports from Committees/Groups

To receive reports from committees

9.1. Chilmington Green Planning Working Group

9.2. Great Chart Playing Fields

9.3. Singleton Spaces

9.4. Amenities, Open Spaces and Environment Committee

Public Participation: There will be 15 minutes of the meeting to hear public questions and comments.

10. Planning Applications for Consideration this Month

10.1. Planning Application [22/00493/AS](#)

Ninn Lodge Farm, Ninn Lane, Great Chart, Kent. Demolition of 2no. existing modern, open barns and erection of 1 no. replacement storage building. **Cllr Y Barker**

10.2. Planning application number [21/01315/CONB/AS](#)

Land between the Pig and Whistle Farmhouse and Minden Cottage, Ashford Road, Great Chart, Kent, Discharge of conditions 2 (materials), 3 ((a) Eaves, (b) external rainwater goods, (c) flues, grilles and vents, (d) electricity and gas meter boxes, external pipe work, (e) boundary walls, (f) gates (g) brick or stone laying patterns, mortar specifications and colour (h) all decorative brick work, (i) details and sections of window frames, 13 (bike storage), 17 (Landscaping scheme), 18 (Boundary treatments), 26 (Refuse and recycling) & (timber gates) – **Cllr P Barker**

10.3. Planning application number [22/00552/AS](#)

66 Manorfield Singleton, Ashford, Kent, TN23 5YW, Outline planning application with all matters reserved for 1.no. 2 bedroom and of terrace dwelling, attached, to existing terrace. **Cllrs McClintock & Wiffen**

10.4. Planning application number [22/00457/AS](#)

64 The Street, Great Chart, Ashford, Kent, TN23 3AP Refurbishment of the four sash windows on the front/road facing/south facing aspect of the property- **Cllr P Barker**

11. Planning Decisions

To receive update on [planning decisions](#), these are also available to view on the website

12. Election of Members to the following [Committees](#)

Finance Committee (5) Staffing Committee (4) Amenities, Open Spaces and Environment Committee (6)	Complaints Committee (4) Great Chart Playing Fields Association (4) Chilmington Green Planning Working Group (7)
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13. Review and Appointment of PC representatives to [Outside Organisations](#)

Toke and Streeter Almshouses Great Chart Village Hall Singleton Village Hall Barrow and Spade War Memorial Trust	Great Chart Playing Fields Association Bean Fund KALC (Ashford) Forum Chilmington Green Stakeholders Parish Forum Singleton Spaces
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14. Policies for approval documents to review.

14.1. [Standing Order](#)

14.2. [Code of Conduct](#)

14.3. [Finance Risk management 2022-2023](#)

14.4. [Financial Regulations](#)

14.5. [Staffing Committee Terms of Reference](#)

15. Stronger Community

To form a committee or working group to help develop a Community Fridge and other projects

16. Training

To consider [training topics](#) for 2022-2023

17. Finance

17.1. Items for Payment

To agree [items for payment](#) in May (the bank reconciliation will be presented in June after the Year End finalised).

17.2. Singleton Environment Centre

To approve Singleton Spaces insurance payment and to agree on transferring the allocated budget line to the centre

18. Clerk's Report and Update on Issues not Listed Elsewhere on the Agenda

[Report](#) on recent or ongoing activities.

19. Correspondence

Review of correspondence received since the last meeting.

20. Items for Information or Agenda for Next Meeting

To receive items of information from members and/or for inclusion on next agenda.

21. Date and Venue of Next Meeting

The next scheduled Council Meeting will be held on **Monday 13 June 2021 starting at 7.30pm at Great Chart Village Hall** and the Annual Meeting of the Parish **Monday 16 May at Singleton Village Hall starting 7.00 pm**

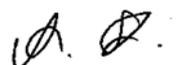
Closed session

That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

22. Zurich Claim

To receive information regarding a claim

Signed



Aniko Szocs- Clerk to Parish Council