

Annual Budget - By Centre

	<u>Last Year</u>		<u>Current Year</u>						<u>Next Year</u>			
	Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward	
100	<u>Income</u>											
1076	Precept	177,271	177,272	0	0	206,399	0	206,399	206,399	260,239	0	0
1077	Council Tax Support Grant	3,720	3,720	0	0	3,624	0	3,624	3,624	3,614	0	0
1080	Concurrent Grant	2,770	2,770	0	0	2,770	0	2,770	2,770	2,770	0	0
1090	Interest Received	1	2,656	0	-2,529	1	0	-2,528	2,529	0	0	0
1100	Grants & Donation Received	1	0	0	0	1	0	1	0	0	0	0
1900	Other Income	1	0	0	0	1	0	1	0	0	0	0
	Total Income	183,764	186,417	0	-2,529	212,796	0	210,267	215,322	266,623	0	0
	Movement to/(from) Gen Reserve	183,764	186,417			212,796		210,267	215,322	266,623		
110	<u>Administration</u>											
4000	Staff Salary	28,000	21,809	0	2,830	32,000	0	34,830	32,634	75,000	0	0
4010	PAYE & NI	9,000	10,797	0	4,045	12,000	0	16,045	16,045	22,000	0	0
4030	Pension	5,000	5,428	0	216	7,000	0	7,216	7,216	10,000	0	0
4070	Travel Expense	600	250	0	-375	600	0	225	225	600	0	0
4080	Training	2,500	3,137	0	1,147	3,000	0	4,147	4,147	4,000	0	0
4090	Chairman's Allowance	150	115	0	236	200	0	436	436	500	0	0
4100	Parish Allowance	660	417	0	-60	660	0	600	600	660	0	0
4110	Bank Charges	300	202	0	-150	300	0	150	150	300	0	0
4120	Audit Fees	1,300	1,357	0	-325	1,300	0	975	975	1,400	0	0
4130	Professional Fees	3,000	827	2,173	-829	3,000	0	4,344	4,344	2,500	0	0
4140	Subscriptions & Memberships	2,500	1,692	0	-253	2,500	0	2,247	2,247	2,800	0	0
4150	Insurance	2,500	2,388	0	505	3,500	0	4,005	4,005	3,800	0	0
4160	Postage	200	86	0	-165	200	0	35	35	200	0	0

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	<u>Last Year</u>		<u>Current Year</u>						<u>Next Year</u>		
	Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
4170 Office Supplies & Admin	2,000	1,617	0	-663	2,200	0	1,537	1,537	2,200	0	0
4180 Telephone & Broadband	1,000	580	0	-294	1,000	0	706	706	1,000	0	0
4190 Office Rent	1	0	0	0	1	0	1	1	1	0	0
4200 Photocopier & Printer	1,000	552	0	-47	1,000	0	953	953	1,000	0	0
4210 ICT Infrastructure	500	2,100	0	2,299	1,000	0	3,299	3,299	2,000	0	0
4220 Venue Hire	500	573	0	766	500	0	1,266	1,266	1,000	0	0
4230 Website	0	0	0	0	0	0	0	0	2,000	0	0
4240 Parish Grants	15,000	12,517	0	-5,382	15,000	0	9,618	9,618	15,000	0	0
4250 Section 137 Expenditure	200	80	0	-124	200	0	76	76	200	0	0
4260 Newsletter	3,500	2,318	0	-482	3,500	0	3,018	3,018	3,500	0	0
Overhead Expenditure	79,411	68,841	2,173	2,895	90,661	0	95,729	93,533	151,661	0	0
Movement to/(from) Gen Reserve	(79,411)	(68,841)			(90,661)		(95,729)	(93,533)	(151,661)		
140 Caretaker											
4000 Staff Salary	15,000	15,492	0	0	18,000	0	18,000	20,196	0	0	0
4400 Vehicle Maintenance	3,500	339	0	286	1,000	0	1,286	1,286	1,500	0	0
4410 Vehicle Fuel	3,000	723	0	-204	1,000	0	796	796	1,000	0	0
4420 Equipment	5,000	5,625	0	0	18,000	0	18,000	3,761	15,000	0	14,239
Overhead Expenditure	26,500	22,180	0	82	38,000	0	38,082	26,039	17,500	0	14,239
Movement to/(from) Gen Reserve	(26,500)	(22,180)			(38,000)		(38,082)	(26,039)	(17,500)		
150 Maintenance											
4500 Repairs/Maintenance	4,200	1,505	0	-528	4,200	0	3,672	3,663	4,200	0	0
4510 Yellow Land Maintenance	4,200	550	0	-1	4,200	0	4,199	3,673	4,200	0	0

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		Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
4520	Cuckoo Park 10Yr Maint	11,000	2,988	0	0	12,210	0	12,210	23,494	13,553	0	0
4530	Cuckoo Park 20Yr Fund	6,200	0	0	0	6,572	0	6,572	0	6,966	0	0
4540	Yellow Land Play Equipment	5,000	0	0	0	5,000	0	5,000	0	5,000	0	0
4550	PCC Churchyard Maint Grant	3,500	3,500	0	0	4,000	0	4,000	4,000	4,000	0	0
4560	Defibrillator Kit Maintenance	500	0	0	0	0	0	0	0	0	0	0
4570	Sign Maintenance	1,000	5,807	0	3,223	1,000	0	4,223	4,223	1,000	0	0
4580	Ashford Green Gym	0	0	0	0	500	0	500	500	0	0	0
4590	Parish Highways Issues	0	0	0	0	0	0	0	0	20,000	0	0
4990	Capital purchase	3,000	895	0	0	0	0	0	0	0	0	0
	Overhead Expenditure	38,600	15,244	0	2,694	37,682	0	40,376	39,553	58,919	0	0
6000	plus Transfer from EMR	0	0	0	0	0	0	0	4,712	0	0	0
	Movement to/(from) Gen Reserve	(38,600)	(15,244)			(37,682)		(40,376)	(34,841)	(58,919)		
160	Projects											
4600	CCTV	0	213	0	0	0	0	0	0	1,000	0	0
4605	SVH Extention Loan Repayment	7,000	6,382	0	0	7,000	0	7,000	6,233	7,000	0	0
4610	Play Park Refurbishment	10,000	21,422	0	0	10,000	0	10,000	0	0	0	10,000
4615	Parish Office	0	0	0	0	0	0	0	0	5,000	0	0
4625	Raised Flower Bed	250	55	0	0	250	0	250	0	200	0	250
4630	Mobile Speed Limit Sign	2,000	7,955	0	0	500	0	500	0	0	0	500
4635	Singleton Lake	1,500	0	0	322	0	0	322	322	0	0	0
4640	Chilmington Green	0	0	0	0	200	0	200	0	0	0	0
4645	Allotments	1,500	175	0	0	1,500	0	1,500	0	0	0	1,500
4650	Parish Projects	5,000	1,136	0	-4,017	5,000	0	983	983	5,000	0	0

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	<u>Last Year</u>		<u>Current Year</u>						<u>Next Year</u>		
	Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
4990 Capital purchase	0	46,401	0	16,207	5,000	0	21,207	21,216	10,000	0	0
Overhead Expenditure	27,250	83,738	0	12,512	29,450	0	41,962	28,754	28,200	0	12,250
Movement to/(from) Gen Reserve	(27,250)	(83,738)			(29,450)		(41,962)	(28,754)	(28,200)		
170 PFA											
4700 PFA Project	5,000	1,757	0	-153	5,000	0	4,847	8	0	0	4,848
4710 PFA Maintenance	5,000	0	0	153	5,000	0	5,153	5,153	0	0	0
Overhead Expenditure	10,000	1,757	0	0	10,000	0	10,000	5,161	0	0	4,848
Movement to/(from) Gen Reserve	(10,000)	(1,757)			(10,000)		(10,000)	(5,161)	0		
175 Singleton Environment Centre											
4750 Singleton Environment Centre	0	0	0	0	5,000	0	5,000	-1,670	10,000	0	6,670
Overhead Expenditure	0	0	0	0	5,000	0	5,000	-1,670	10,000	0	6,670
Movement to/(from) Gen Reserve	0	0			(5,000)		(5,000)	1,670	(10,000)		
180 Events											
4800 WW1 Maintenance	2,000	2,765	0	0	2,000	0	2,000	0	0	0	2,000
Overhead Expenditure	2,000	2,765	0	0	2,000	0	2,000	0	0	0	2,000
Movement to/(from) Gen Reserve	(2,000)	(2,765)			(2,000)		(2,000)	0	0		
999 VAT Data											
115 VAT on Receipts	0	7,999	0	0	0	0	0	20,399	0	0	0
Total Income	0	7,999	0	0	0	0	0	20,399	0	0	0

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	Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
515 VAT on Payments	0	20,399	0	-15,654	0	0	-15,654	15,654	0	0	0
Overhead Expenditure	0	20,399	0	-15,654	0	0	-15,654	15,654	0	0	0
Movement to/(from) Gen Reserve	0	(12,400)			0		15,654	4,744	0		
Total Budget Income	183,764	194,416	0	-2,529	212,796	0	210,267	235,721	266,623	0	0
Expenditure	183,761	214,923	2,173	2,529	212,793	0	217,495	207,024	266,280	0	40,007
Net Income over Expenditure	3	-20,508	-2,173	-5,058	3	0	-7,228	28,697	343	0	-40,007
plus Transfer from EMR	0	0	0	0	0	0	0	4,712	0	0	0
Movement to/(from) Gen Reserve	3	(20,508)			3		(7,228)	33,409	343		

**Great Chart with Singleton Parish Council
County area - Kent**

Bank - Cash and Investment Reconciliation as at 27 April 2020

Confirmed Bank & Investment Balances

Bank Statement Balances

28/03/2020	Metro Bank Current Account	17,068.46
28/03/2020	Metro Bank Instant Access	36,937.41
28/03/2020	Metro Bank Credit Card 6934	-66.99
28/03/2020	Metro Bank Credit Card 8589	-215.44
30/03/2020	NatWest Current	100.00
31/03/2020	NatWest Reserve Account	66,044.03
31/03/2020	Nationwide Business 1 Yr Fixed	203,304.03

323,171.50

All Cash & Bank Accounts

1	Metro Bank Current Account	17,068.46
2	Metro Bank Instant Access	36,937.41
3	Metro Bank Credit Card	-282.43
4	NatWest Current Account	100.00
5	NatWest Reserve Account	66,044.03
6	Nationwide Business 1 Yr Fixed	203,304.03
	Other Cash & Bank Balances	0.00
	Total Cash & Bank Balances	323,171.50

Account Number Order

<u>A/c Code</u>	<u>Account Name</u>	<u>Centre</u>	<u>Centre Name</u>	<u>Debit</u>	<u>Credit</u>
115	VAT on Receipts	999	VAT Data		20,398.76
200	Metro Bank Current Account			17,068.46	
210	Metro Bank Instant Access			36,928.00	
230	Nationwide Business 1 Yr Fixed			203,304.03	
240	Metro Bank Credit Card				282.43
250	NatWest Current Account			100.00	
260	NatWest Reserve Account			66,044.03	
305	Contingency Reserves				30,000.00
310	General Reserves				36,825.56
320	EMR - Cuckoo Park				198,772.00
321	EMR - The Viewing Point				28,877.00
515	VAT on Payments	999	VAT Data	15,654.44	
1076	Precept	100	Income		206,399.00
1077	Council Tax Support Grant	100	Income		3,624.00
1080	Concurrent Grant	100	Income		2,770.00
1090	Interest Received	100	Income		2,519.82
4000	Staff Salary	110	Administration	32,634.40	
4000	Staff Salary	140	Caretaker	20,196.18	
4010	PAYE & NI	110	Administration	16,044.72	
4030	Pension	110	Administration	7,216.38	
4070	Travel Expense	110	Administration	225.44	
4080	Training	110	Administration	4,146.65	
4090	Chairman's Allowance	110	Administration	435.90	
4100	Parish Allowance	110	Administration	600.00	
4110	Bank Charges	110	Administration	149.54	
4120	Audit Fees	110	Administration	975.00	
4130	Professional Fees	110	Administration	4,344.34	
4140	Subscriptions & Memberships	110	Administration	2,246.99	
4150	Insurance	110	Administration	4,005.29	
4160	Postage	110	Administration	34.90	
4170	Office Supplies & Admin	110	Administration	1,537.44	
4180	Telephone & Broadband	110	Administration	705.92	
4190	Office Rent	110	Administration	1.00	
4200	Photocopier & Printer	110	Administration	952.67	
4210	ICT Infrastructure	110	Administration	3,298.74	
4220	Venue Hire	110	Administration	1,266.00	
4240	Parish Grants	110	Administration	9,618.28	
4250	Section 137 Expenditure	110	Administration	76.00	
4260	Newsletter	110	Administration	3,017.50	
4400	Vehicle Maintenance	140	Caretaker	1,285.64	
4410	Vehicle Fuel	140	Caretaker	796.22	
4420	Equipment	140	Caretaker	3,760.56	

Account Number Order

<u>A/c Code</u>	<u>Account Name</u>	<u>Centre</u>	<u>Centre Name</u>	<u>Debit</u>	<u>Credit</u>
4500	Repairs/Maintenance	150	Maintenance	3,663.24	
4510	Yellow Land Maintenance	150	Maintenance	3,672.88	
4520	Cuckoo Park 10Yr Maint	150	Maintenance	23,494.00	
4550	PCC Churchyard Maint Grant	150	Maintenance	4,000.00	
4570	Sign Maintenance	150	Maintenance	4,222.50	
4580	Ashford Green Gym	150	Maintenance	500.00	
4605	SVH Extention Loan Repayment	160	Projects	6,233.05	
4635	Singleton Lake	160	Projects	322.45	
4650	Parish Projects	160	Projects	11,133.30	
4700	PFA Project	170	PFA	8.33	
4710	PFA Maintenance	170	PFA	5,152.88	
4750	Singleton Environment Centre	175	Singleton Environment Centre		1,669.67
4990	Capital purchase	160	Projects	11,064.95	
Trial Balance Totals :				532,138.24	532,138.24
Difference				0.00	

Great Chart with Singleton Parish Council

Summary Receipts and Payments for Year Ended 31st March 2020

Last Year Ended 31st March 2019		Current Year Ended 31st March 2020
	Receipts	
177,271.50	Precept	206,399.00
177,271.50	Sub Total	206,399.00
	Operating Income	
9,145.50	Income	8,923.23
7,998.63	VAT Data	20,398.76
194,415.63	Total Receipts	235,720.99
	Payments	
249.69	Travel Expense	225.44
249.69	Sub Total	225.44
	Running Costs	
68,591.22	Administration	93,307.66
22,180.01	Caretaker	26,038.60
15,244.25	Maintenance	39,552.62
83,737.73	Projects	28,753.75
1,756.95	PFA	5,161.21
0.00	Singleton Environment Centre	-1,669.67
2,764.63	Events	0.00
20,398.76	VAT Data	15,654.44
214,923.24	Total Payments	207,024.05
	Receipts and Payments Summary	
314,982.17	Opening Balance	294,474.56
194,415.63	Add Total Receipts(As Above)	235,720.99
509,397.80		530,195.55
214,923.24	Less Total Payments(As Above)	207,024.05
294,474.56	Closing Balance	323,171.50
	These cumulative funds are represented by:	
9,321.61	Metro Bank Current Account	17,068.46
15,422.14	Metro Bank Instant Access	36,937.41
188,336.10	Nationwide Business 1 Yr Fixed	203,304.03
-286.82	Metro Bank Credit Card	-282.43
100.00	NatWest Current Account	100.00
81,581.53	NatWest Reserve Account	66,044.03
294,474.56		323,171.50
	Reserve Balances are represented by:	
-20,507.61	Current Year Fund	28,696.94
30,000.00	Contingency Reserves	30,000.00
57,333.17	General Reserves	36,537.56

Great Chart with Singleton Parish Council

Summary Receipts and Payments for Year Ended 31st March 2020

Last Year Ended
31st March 2019

198,772.00

28,877.00

294,474.56

EMR - Cuckoo Park

EMR - The Viewing Point

Current Year Ended
31st March 2020

194,060.00

33,877.00

323,171.50

Signed : _____ (Chairman) _____ (RFO)