

Great Chart with Singleton Parish Council

Founded in December 1894

Minutes of the Meeting of the Finance Committee held remotely starting at 5.30pm on Monday 16 November 2020

Present: Cllrs Darvill (Chair), Tate, McClintock, P Barker & Wiffen and Aniko Szocs (The Clerk)

Meeting started at 5.30 pm

1. Apologies

All present.

2. Declarations of Interest

2.1. Disclosable Pecuniary Interest – None

2.2. Other Significant Interests – None

2.3. Other Interests – Cllrs Darvill, Wiffen, McClintock, P Barker and Tate (Item 4)

3. Minutes of the Previous Meeting

The Minutes of the meeting held on 28 October 2020 were duly approved as a true record.

Proposed: Cllr Wiffen	Seconded: Cllr P Barker	Vote for: 5
Vote against: 0	Vote abstain: 0	Motion: Carried

4. Budget 2021-2022

The committee considered the recommendations made by the full council and agreed to accept them. The budget will be finalised at the full council meeting in December.

- Increase Staffing budget by £5,000

5. Grant Application

5.1. Great Chart Pre-School

The committee agreed to recommend awarding £7,000 towards the grant application with the remaining sum to be either funded by ward members or using the Pre-Schools reserves. If, however, there is still a shortfall in the funding the committee recommends that the Pre-school seek further financial help from the Parish Council.

Proposed: Cllr McClintock	Seconded: Cllr Tate	Vote for: 5
Vote against: 0	Vote abstain: 0	Motion: Carried

6. Date and Venue of next meeting

The next scheduled meeting of the Finance Meeting will be held remotely on **Wednesday, 20th January 2021** starting at 5.30 pm

The meeting closed at 18.10 pm

Signed by:

Chairman Date:

Draft Finance Minutes

Great Chart with Singleton Parish Council

Up to 30 November 2020

A/c Code	Account Name	Centre	Centre Name	Debit	Credit
105	VAT Control			£ 7,499.08	
200	Metro Bank Current Account			£ 14,253.00	
210	Metro Bank Instant Access			£ 144,037.80	
230	Nationwide Business 1 Yr Fixed			£ 203,304.03	
240	Metro Bank Credit Card				£ 310.73
250	NatWest Current Account			£ 100.00	
260	NatWest Reserve Account			£ 167,706.94	
305	Contingency Reserves				£ 30,000.00
310	General Reserves				£ 66,554.71
320	EMR - Cuckoo Park				£ 194,060.00
321	EMR - The Viewing Point				£ 33,877.00
515	DNU VAT on Payments	999	VAT Data	£ 1,000.00	
1076	Precept	100	Income		£ 260,239.00
1077	Council Tax Support Grant	100	Income		£ 3,614.00
1080	Concurrent Grant	100	Income		£ 2,770.00
1090	Interest Received	100	Income		£ 76.94
1100	Grants & Donation Received	100	Income		£ 44,830.52
1900	Other Income	100	Income		£ 5.98

A/c Code	Account Name	Centre	Centre Name	Debit	Credit
4000	Staff Salary	110	Administration	£ 38,445.20	
4010	PAYE & NI	110	Administration	£ 11,899.85	
4030	Pension	110	Administration	£ 5,273.16	
4080	Training	110	Administration	£ 123.10	
4090	Chairman's Allowance	110	Administration		£ 6.05
4110	Bank Charges	110	Administration	£ 162.84	
4120	Audit Fees	110	Administration	£ 1,080.00	
4130	Professional Fees	110	Administration	£ 796.00	
4140	Subscriptions & Memberships	110	Administration	£ 4,504.00	
4150	Insurance	110	Administration	£ 6,549.86	
4160	Postage	110	Administration	£ 26.60	
4170	Office Supplies & Admin	110	Administration	£ 664.29	
4180	Telephone & Broadband	110	Administration	£ 505.30	
4200	Photocopier & Printer	110	Administration	£ 56.22	
4210	ICT Infrastructure	110	Administration	£ 61.88	
4230	Website	110	Administration	£ 1,919.50	
4240	Parish Grants	110	Administration	£ 3,017.90	
4260	Newsletter	110	Administration	£ 1,293.40	
4400	Vehicle Maintenance	140	Caretaker	£ 2,046.88	
4410	Vehicle Fuel	140	Caretaker	£ 332.04	
4420	Equipment	140	Caretaker	£ 17,465.87	
4500	Repairs/Maintenance	150	Maintenance	£ 7,182.18	
4510	Yellow Land Maintenance	150	Maintenance		£ 2,192.88
4520	Cuckoo Park 10Yr Maint	150	Maintenance		£ 14,300.00
4550	PCC Churchyard Maint Grant	150	Maintenance	£ 4,000.00	
4605	SVH Extention Loan Repayme	160	Projects	£ 3,060.77	
4650	Parish Projects	160	Projects	£ 43.00	
4710	PFA Maintenance	170	PFA		£ 2,192.88
4750	Singleton Environment Centre	175	Singleton Environment Cent	£ 6,620.00	

Trial Balance Totals :	£ 655,030.69	£ 655,030.69
Difference	£ -	

Great Chart with Singleton Parish Council

Detailed Income & Expenditure by Budget Heading

		Actual Year To Date	Current Annual Budget	Variance Annual Total	Funds Available	% Spent
100	Income					
1076	Precept	£ 260,239.00	£ 260,239.00	£ -		100.0%
1077	Council Tax Support Grant	£ 3,614.00	£ 3,614.00	£ -		100.0%
1080	Concurrent Grant	£ 2,770.00	£ 2,770.00	£ -		100.0%
1090	Interest Received	£ 77.00	£ -	£ (77)		0.0%
1100	Grants & Donation Received	£ 44,831.00	£ -	£ (44,831)		0.0%
1900	Other Income	£ 6.00	£ -	£ (6)		0.0%
	Income :- Income	£ 311,536.00	£ 266,623.00	(44,913)		116.8%
	Net Income	£ 311,536.00	£ 266,623.00	(44,913)		

110	Administration					
4000	Staff Salary	£ 38,445.00	£ 75,000.00	£ 36,555.00	£ 36,555.00	51.3%
4010	PAYE & NI	£ 11,900.00	£ 22,000.00	£ 10,100.00	£ 10,100.00	54.1%
4030	Pension	£ 5,273.00	£ 10,000.00	£ 4,727.00	£ 4,727.00	52.7%
4070	Travel Expense	£ -	£ 600.00	£ 600.00	£ 600.00	0.0%
4080	Training	£ 123.00	£ 4,000.00	£ 3,877.00	£ 3,877.00	3.1%
4090	Chairman's Allowance	£ (6)	£ 500.00	£ 506.00	£ 506.00	(1.2%)
4100	Parish Allowance	£ -	£ 660.00	£ 660.00	£ 660.00	0.0%
4110	Bank Charges	£ 163.00	£ 300.00	£ 137.00	£ 137.00	54.3%
4120	Audit Fees	£ 1,080.00	£ 1,400.00	£ 320.00	£ 320.00	77.1%
4130	Professional Fees	£ 796.00	£ 2,500.00	£ 1,704.00	£ 1,704.00	31.8%
4140	Subscriptions & Memberships	£ 4,504.00	£ 2,800.00	(1,704)	(1,704)	160.9%
4150	Insurance	£ 6,550.00	£ 3,800.00	(2,750)	(2,750)	172.4%
4160	Postage	£ 27.00	£ 200.00	£ 173.00	£ 173.00	13.3%
4170	Office Supplies & Admin	£ 664.00	£ 2,200.00	£ 1,536.00	£ 1,536.00	30.2%
4180	Telephone & Broadband	£ 505.00	£ 1,000.00	£ 495.00	£ 495.00	50.5%
4190	Office Rent	£ -	£ 1.00	£ 1.00	£ 1.00	0.0%
4200	Photocopier & Printer	£ 56.00	£ 1,000.00	£ 944.00	£ 944.00	5.6%
4210	ICT Infrastructure	£ 62.00	£ 2,000.00	£ 1,938.00	£ 1,938.00	3.1%
4220	Venue Hire	£ -	£ 1,000.00	£ 1,000.00	£ 1,000.00	0.0%
4230	Website	£ 1,920.00	£ 2,000.00	£ 81.00	£ 81.00	96.0%
4240	Parish Grants	£ 3,018.00	£ 15,000.00	£ 11,982.00	£ 11,982.00	20.1%
4250	Section 137 Expenditure	£ -	£ 200.00	£ 200.00	£ 200.00	0.0%
4260	Newsletter	£ 1,293.00	£ 3,500.00	£ 2,207.00	£ 2,207.00	37.0%
	Administration :- Indirect Expenditure	£ 76,373.00	£ 151,661.00	£ 75,288.00	£ 75,288.00	50.4%
	Net Expenditure	(76,373)	(151,661)	(75,288)		

140	Caretaker					
4400	Vehicle Maintenance	£ 2,047.00	£ 1,500.00	(547)	(547)	136.5%
4410	Vehicle Fuel	£ 332.00	£ 1,000.00	£ 668.00	£ 668.00	33.2%
4420	Equipment	£ 17,466.00	£ 29,239.00	£ 11,773.00	£ 11,773.00	59.7%
	Caretaker :- Indirect Expenditure	£ 19,845.00	£ 31,739.00	£ 11,894.00	£ 11,894.00	62.5%
	Net Expenditure	(19,845)	(31,739)	(11,894)		
150	Maintenance					
4500	Repairs/Maintenance	£ 7,182.00	£ 4,200.00	(2,982)	(2,982)	171.0%
4510	Yellow Land Maintenance	(2,193)	£ 4,200.00	£ 6,393.00	£ 6,393.00	(52.2%)
4520	Cuckoo Park 10Yr Maint	(14,300)	£ 13,553.00	£ 27,853.00	£ 27,853.00	(105.5%)
4530	Cuckoo Park 20Yr Fund	£ -	£ 6,966.00	£ 6,966.00	£ 6,966.00	0.0%
4540	Yellow Land Play Equipment	£ -	£ 5,000.00	£ 5,000.00	£ 5,000.00	0.0%
4550	PCC Churchyard Maint Grant	£ 4,000.00	£ 4,000.00	£ -	£ -	100.0%
4570	Sign Maintenance	£ -	£ 1,000.00	£ 1,000.00	£ 1,000.00	0.0%
4590	Parish Highways Issues	£ -	£ 20,000.00	£ 20,000.00	£ 20,000.00	0.0%
	Maintenance :- Indirect Expenditure	(5,311)	£ 58,919.00	£ 64,230.00	£ 64,230.00	(9.0%)
	Net Expenditure	£ 5,311.00	(58,919)	(64,230)		

160	Projects					
4600	CCTV	£ -	£ 1,000.00	£ 1,000.00	£ 1,000.00	0.0%
4605	VH Extention Loan Repayment	£ 3,061.00	£ 7,000.00	£ 3,939.00	£ 3,939.00	43.7%
4610	Play Park Refurbishment	£ -	£ 10,000.00	£ 10,000.00	£ 10,000.00	0.0%
4615	Parish Office	£ -	£ 5,000.00	£ 5,000.00	£ 5,000.00	0.0%
4625	Raised Flower Bed	£ -	£ 450.00	£ 450.00	£ 450.00	0.0%
4630	Mobile Speed Limit Sign	£ -	£ 500.00	£ 500.00	£ 500.00	0.0%
4645	Allotments	£ -	£ 1,500.00	£ 1,500.00	£ 1,500.00	0.0%
4650	Parish Projects	£ 43.00	£ 5,000.00	£ 4,957.00	£ 4,957.00	0.9%
4990	Capital purchase	£ -	£ 10,000.00	£ 10,000.00	£ 10,000.00	0.0%
	Projects :- Indirect Expenditure	£ 3,104.00	£ 40,450.00	£ 37,346.00	£ 37,346.00	7.7%
	Net Expenditure	(3,104)	(40,450)	(37,346)		

170	PFA					
4700	PFA Project	£ -	£ 4,848.00	£ 4,848.00	£ 4,848.00	0.0%
4710	PFA Maintenance	(2,193)	£ -	£ 2,193.00	£ 2,193.00	0.0%
	PFA :- Indirect Expenditure	(2,193)	£ 4,848.00	£ 7,041.00	£ 7,041.00	(45.2%)
	Net Expenditure					

175	Singleton Environment Centre					
4750	Singleton Environment Centre	£ 6,620.00	£ 16,670.00	£ 10,050.00	£ 10,050.00	39.7%
	Singleton Environment Centre :- Indirect Expenditure	£ 6,620.00	£ 16,670.00	£ 10,050.00	£ 10,050.00	39.7%
	Net Expenditure	(6,620)	(16,670)	(10,050)		

180	Events					
4800	WW1 Maintenance	£ -	£ 2,000.00	£ 2,000.00	£ 2,000.00	0.0%
	Events :- Indirect Expenditure	£ -	£ 2,000.00	£ 2,000.00	£ 2,000.00	0.0%
	Net Expenditure	£ -	(2,000)	(2,000)		

999	VAT Data					
515	DNU VAT on Payments	£ 1,000.00	£ -	(1,000)	(1,000)	0.0%
	VAT Data :- Indirect Expenditure	£ 1,000.00	£ -	(1,000)	(1,000)	
	Net Expenditure					

Grand Totals:- Income	311536	266623	(44,913)		116.8%
Expenditure	99438	306287	206849	206849	32.5%
Net Income over Expenditure	212098	(39,664)	(251,762)		
Movement to/(from) Gen Reserve	212098				

Great Chart with Singleton Parish Council

Please read the application form carefully and ensure it is completed and all the documents requested are submitted. You can do this by using the checklist below. Please note, incomplete applications will be rejected by the Clerk immediately on submission, with clear guidance on how to complete it for resubmission.

For applications UNDER £250

Please complete the Grant Application Form and include bank account details, and receipts once the money has been spent. Please also carefully read the Terms & Conditions

Checklist		Office use only
Bank account details	<input type="checkbox"/>	<input type="checkbox"/>
Aims and Purposes	<input type="checkbox"/>	<input type="checkbox"/>
Read the Terms and Conditions	<input type="checkbox"/>	<input type="checkbox"/>

For applications OVER £250

Please provide all items listed in the Checklist below

Checklist		Office use only
Bank account details	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Profit and Loss Statement	<input checked="" type="checkbox"/>	<input type="checkbox"/>
THREE separate quotes	N/A <input type="checkbox"/>	<input type="checkbox"/>
Evidence of written constitution or Charitable Status, Aims and Purposes	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Read the Terms and Conditions	<input checked="" type="checkbox"/>	<input type="checkbox"/>

To ensure that your application is accepted first time, please follow these simple guidelines:

Do	Don't
Include 3 separate quotes	Send links
Include all items requested on the Checklist	Omit required information
Allow up to 8 weeks for your application to be considered	Chase for updates within the first two weeks
Ensure all information provided is readable when printed	

Please ensure the form and checklist are completed!

Grant Application Form

Please complete the following giving as much information as possible in support of your application. Please write clearly or request a Word version of this form and use Arial font Size 12.

Name of organisation:	Singleton Cubs Group
Contact name:	Jill Lane
Address:	1 Hardy Close Willesborough Ashford Kent TN24 0XB
Telephone no:	01233 641773 07799886549
Email:	Jill.greatchartscouts@gmail.com
Nature of organisation:	Scouting
Amount requested?	24 x £53.50 = £1,284
What percentage does this represent of the total project/activity?	100% of this particular payment
By when do you need the money?	End of January 2021
On what will it be spent? (please continue on an additional sheet if required)	<p>Capitation.</p> <p>This is a charge levied by the Scouts Association annually, for each member of each scouts branch. It is payable at the start of every calendar year and covers costs such DBS checks and training for leaders, providing services and support for groups such as safeguarding, accidents and GDPR.</p> <p>Singleton Cubs is a new group that was set up in October 2019 to ease the pressure on the already over-subscribed Great Chart group, and ahead of the expected increase in numbers from the Chilmington development. The group was steadily increasing in number until the COVID pandemic hit. The group</p>

	<p>ceased face-to-face meetings in March and went virtual where possible. However, ongoing payments are required for insurance, badges and resources needed for the online meetings. There is also considerable expected expenditure on PPE and cleaning equipment once the groups are back up and running. Due to the poor financial situation of the national Scouts Association, they are increasing the capitation amount to £53.50 per cub for 2021 and reducing funding to all but the hardest hit groups that may need financial support. There will be 24 cubs on the register by January 2021 and a waiting list has been set up.</p> <p>The treasurer has investigated financial assistance for groups negatively affected by the COVID pandemic. However, as the group ceased to run as usual during the crisis (so did not provide an essential service during this time) and does not own any assets (the group rents the John Wesley School hall) the group is not eligible for any COVID related assistance.</p> <p>As the Singleton group has not been running for long, it has not had the chance to build up a fund from the termly subs to pay the upcoming capitation fee, particularly as no subs were taken for the April-July term. It does have the money to pay for rent, although this will be in arrears as agreed with the venue. The linked Great Chart group can cover its ongoing costs and capitation but will not have the surplus funds to support the Singleton group, nor technically, should it.</p> <p>If a grant is approved it will see the group through this short-term blip caused by a very unforeseen circumstance, and there should be no reason why 2021 subscriptions can't fund the 2022 capitation bill.</p>
<p>Why are you seeking funds from the Parish Council?</p>	<p>As noted in the previous section, this current situation has been caused by the COVID pandemic, but the group is not eligible for COVID related financial assistance. The group benefits the young people within the parish and for this reason we have approached the parish council.</p>
<p>Who will benefit from this grant?</p>	<p>The group was set up to ease the pressure on the oversubscribed Great Chart group, and to provide extra numbers for the early inhabitants of the Chilmington development. There is a proven need for these groups to be available to allow young people to have experiences that they would not have at home or within a school. The Scouts Association will never refuse membership to anyone on any grounds (including financial) so it is accessible to all young children.</p>

How will they benefit?	<p>To quote the Scouts Association " Scouting is an inclusive organisation that welcomes young people from all cultures, ethnicity, religion or disability. It enables young people to have a go at activities they might never have tried before whether indoors or outside. They have the opportunity to meet and make new friends from the UK and all over the world by attending events such as Gilwell fundays or taking part in JOTA (Jamborees On The Air). Scouts are encouraged to develop confidence and the 'have a go' approach to life. They are known to be well rounded individuals with wide ranging interests. The scouting programme covers all aspects of life allowing young people to become proficient at a wide range of activities.</p> <p>Research proves that outside activities such as hiking, camping and adventurous pursuits allow all children to succeed even those who find academic achievement difficult. In the outdoors children flourish, they can succeed and their self-confidence and skills improve."</p>
Have you sought financial support for this purpose from elsewhere, if yes from who and was it successful?	<p>Financial assistance has been looked into but COVID related assistance is not available to the group as explained previously. Funding from the national Scouts Association has also been scaled back due to their own financial difficulties. There is a fundraising plan for ongoing resources (equipment, trips etc) for when the group is back up and running, but these plans require the group to be physically assembled and this is not yet possible. We will ask for full subscription contributions for the next physical term but parents will not be forced to pay the full amount if they are not able to, especially given the current levels of unemployment.</p>
How will you evaluate the success of the project the grant is requested for?	<p>The group will continue to run. The group will already be full by January and a waiting list has already been set up. The group is very much wanted and needed, and in ordinary times can support itself - and plans to do so in the future - if it can receive the funding for the 2021 capitation payment.</p>
<p>Any other information in support of your request (continue on additional sheet if necessary)</p> <p>We have not been able to provide three separate quotes as this is a subscription payment to a national body.</p>	

Signature:

N. M. Kane,

Date:

14.11.2020

Terms and Conditions

- a) *The organisation must be either non- profit or charitable. Applications will not be considered from private organisations operated as a business to make a profit or surplus.*
- b) *Grants will not be made to projects that discriminate on any grounds*
- c) *Grants will not be made to individuals.*
- d) *Applications will not normally be considered from national organisations or local groups with access to funds from national 'umbrella' or 'parent' organisations, unless funds are not available from their national bodies, or the funds available are inadequate for a specified project.*
- e) *An organisation should have a bank account in its own name with two authorised representatives required to sign each cheque.*
- f) *The administration of and accounting for any grant shall be the responsibility of the recipient. All awards must be properly accounted for and evidence of expenditure should be supplied to the Council as requested.*
- g) *Ongoing commitments to award grants or subsidies in future years will not be made. A fresh application will be required each year.*
- h) *Each application will be assessed on its own merits.*
- i) *The Council may make the award of any grant or subsidy subject to such additional conditions and requirements as it considers appropriate. The Council reserves the right to refuse any grant application which it considers to be inappropriate or against the objectives of the Council.*
- j) *Any grant must be used for the purpose for which it was awarded unless the written approval of the Council has been obtained for a change in use of the grant monies, and that any unspent portion of the grant must be returned to the Council by the end of the Financial year in which it was awarded.*
- k) *The Council may make the award of any grant or subsidy as it considers appropriate in the event of any unforeseen urgent event.*
- l) *Nothing contained herein shall prevent the Council from exercising, at any time, its existing duty or power in respect of providing financial assistance or grants to local or national organisations under the provision of the Local Government Act 1972, Section 137.*
- m) *If an application for a grant is successful, the organisation or group should provide a report at the Annual Parish Council Meeting (in May) to show how the money was spent. At other times, further information, including photographs, should be made available to the Clerk for sharing via the Newsletter and website. Organisations should refer to the Council grant when reporting through their own routine publicity channels and provide copies to the Clerk.*
- n) *Any funds remaining unused from the Granted amount will remain the property of the Council and should be returned to the Council with an explanation for its unused.*
- o) *The Council reserve the right to consider the grant amount requested and adjust the amount accordingly, there is no guarantee the Council will grant the amount requested.*
- p) *All grant applications will need to be approved by a full Council meeting (held on the second Monday of each month).*
- q) *All incomplete grant applications will be rejected by the Clerk with clear reasons as to why. Updated and complete submissions will be accepted and put forward to the next available Council meeting.*
- r) *Applicants will be notified of the meeting date at which their application will be considered.*

Parish Ref: 006

- s) *Any grant application should be made strictly in conjunction with the Grant Awarding Policy that is available from the Clerk and on the Council website.*

1st Singleton Scout Group

Receipts and Payments accounts

April 2020 to March 2021

Statement of receipts and payments

A1 Receipts	Treasurer Account to nearest £	Business Account to nearest £
Unallocated Income	£0	-
Fundraising	£0	-
Scouts In	£0	-
Cubs In	£6	-
Beavers In	£0	-
District / County Events	£0	-
Group Camp	£0	-
Panto	£0	-
Interest	-	-
A1 Sub total	6	-

Statement of Balances

B1 Cash funds	Treasurer Account to nearest £	Business Account to nearest £	Cash to nearest £
Cash and bank balances at start of year	480.22		
Surplus / (deficit) shown on receipts and payments account			
Cash and bank balances at period end (Agree balances with receipts and payments account(\$))			
B2 Other assets	-	-	-
B3 Non Monetary Assets for own use			
B4 Liabilities			
B5 Contingent liabilities			

A2 Payments

Unallocated Expenditure	£0	-
Scout Act	£0	-
Cub Act	£0	-
Beaver Act	£0	-
Group Camp	£0	-
All Group Costs	-£15	-
Transfer to petty cash	-	-
A2 Sub total	15	-

Signed by two Executive Members on behalf of all the Executive Members

Surplus / (deficit) for period

£0

£0

£0	£0	£0	£0	-£15	-£15.00
Unallocated Expenditure	Cub Act	Group Camp	All Group Costs	TOTAL	OUT
				-£15.00	-£15.00
				£0.00	£0.00
				£0.00	£0.00
				£0.00	£0.00

1st Singleton Scout Group
1 HARDY CLOSE
WILLESBOROUGH
ASHFORD
KENT
TN24 0XB

Your Account

Sort Code 30-90-89
Account Number 53703160

TREASURERS ACCOUNT

01 May 2020 to 31 May 2020

Money In	£3.00	Balance on 01 May 2020	£465.22
Money Out	£0.00	Balance on 31 May 2020	£468.22

Your Transactions

Date	Description	Type	Money In (£)	Money Out (£)	Balance (£)
07 May 20	VICTORIA MITCHELL RILEY MITCHELL	FPI	1.50		466.72
11 May 20	A CAMPBELL AVA GLADWIN 200000000595633746 110219	FPI	1.50		468.22

*The last statements
with transactions
and balance on.*

Transaction types

BGC Bank Giro Credit	BP Bill Payments	CHG Charge	CHQ Cheque
COR Correction	CPT Cashpoint	DD Direct Debit	DEB Debit Card
DEP Deposit	FEE Fixed Service	FPI Faster Payment In	FPO Faster Payment Out
MPI Mobile Payment In	MPO Mobile Payment Out	PAY Payment	SO Standing Order
TFR Transfer			

1st Singleton Scout Group
 1 HARDY CLOSE
 WILLESBOROUGH
 ASHFORD
 KENT
 TN24 0XB

Your Account

Sort Code 30-90-89
Account Number 53703160

TREASURERS ACCOUNT

01 June 2020 to 30 June 2020

Money In	£3.00	Balance on 01 June 2020	£468.22
Money Out	£0.00	Balance on 30 June 2020	£471.22

Your Transactions

Date	Description	Type	Money In (£)	Money Out (£)	Balance (£)
16 Jun 20	P COWPERTHWAITE J COWPERTHWAITE 02	FPI	3.00		471.22

Transaction types

BGC Bank Giro Credit	BP Bill Payments	CHG Charge	CHQ Cheque
COR Correction	CPT Cashpoint	DD Direct Debit	DEB Debit Card
DEP Deposit	FEE Fixed Service	FPI Faster Payment In	FPO Faster Payment Out
MPI Mobile Payment In	MPO Mobile Payment Out	PAY Payment	SO Standing Order
TFR Transfer			

1st Singleton Scout Group
 1 HARDY CLOSE
 WILLESBOROUGH
 ASHFORD
 KENT
 TN24 0XB

Your Account

Sort Code 30-90-89
Account Number 53703160

TREASURERS ACCOUNT

01 October 2020 to 31 October 2020

Money In £0.00
Money Out £0.00

Your Transactions

Date	Description	Type	Money In (£)	Money Out (£)	Balance (£)
------	-------------	------	--------------	---------------	-------------

You have no transactions to display for this period.

*Latest statement
 but doesn't have any
 transactions or balance.*

Transaction types

BGC Bank Giro Credit	BP Bill Payments	CHG Charge	CHQ Cheque
COR Correction	CPT Cashpoint	DD Direct Debit	DEB Debit Card
DEP Deposit	FEE Fixed Service	FPI Faster Payment In	FPO Faster Payment Out
MPI Mobile Payment In	MPO Mobile Payment Out	PAY Payment	SO Standing Order
TFR Transfer			



Our Ref: Corporate Services/SF/EM

Please quote this reference on all future correspondence

Date: 13th April 2017

To Whom It May Concern

Dear Sirs,

**Re: 1st Great Chart Scout Group
The Scout Association (TSA) Registered Charity No: 306101**

We write to confirm that the above Group is a registered scout unit with TSA under Registration number 10013640.

By way of background, TSA is a national charity incorporated under Royal Charter which, amongst other matters, enables Scout Units to register themselves so that they can operate officially. TSA also provides them with training, guidance and rules to abide by. These rules are found in our Policy, Organisation and Rules (POR) which can be accessed at <http://www.scouts.org.uk/supportresources/71>. Where relevant, POR also provides scout units with a Constitution.

Importantly, all Scout Units registered with TSA are set up as independent charities. TSA has no responsibility for the management of Scout Units, its land or affairs: this is and remains the responsibility of the local Executive Committee who are the Charity Trustees of the Scout Unit. Whilst TSA is sometimes referred to as an Umbrella Organisation for scouting, we are not the 'Parent Organisation' of Scout Units due to our limited role. Please note, Scout Units are not permitted to use or represent TSA's charity registration number as their own in any circumstances.

As you may already be aware and by way of confirmation, not all charities have to be registered with the Charity Commission in order to be classed as a charity and, in the particular case of Scout Units there is an exception whereby registration is not mandatory unless the likely income of the Unit is £100,000 p.a. or more or they own certain types of land/property interests. Some Scout Units choose to register on a voluntary basis which is purely a matter for them. However, in this matter, although the above Scout Unit may not be registered with the Charity Commission, it is nevertheless still a charity within its own right.

We hope the above is useful and please do not hesitate to contact us if you require anything further.

Yours sincerely,



The Scout Association

The Scout Association

Gilwell Park Chingford London E4 7QW T: +44 (0)20 8433 7100 F: +44 (0)20 8433 7103 E: scout.association@scout.org.uk W: www.scouts.org.uk
Patron: HM The Queen President: HRH The Duke of Kent Founder: Robert Baden-Powell OM Chief Scout: Lt Cdr (Hon) Bear Grylls RN
Registered Charity Numbers 306101 (England and Wales) and SC038437 (Scotland)

Ashford District Scout Council
C/O 234 Hythe Road
Willesborough, Ashford
Kent, TN24 0QS

To whom it may concern,

I have been asked to confirm in writing that the Cub Scout Pack operating from the John Wesley School in Singleton, which is currently being run as a 2nd Pack under 1st Great Chart Scout Group, will in the future operate as an independent group, separate from 1st Great Chart.

I am pleased to confirm that this is the case and we hope in the future that a full Scout Group will develop in Singleton to serve the growing population with Scouting for many years to come.

The Ashford District Scout Council is very grateful to those leaders from 1st Great Chart Scout Group and 1st Repton Scout Group, who have given their time, energy and resource to this cause and continue to support the young people and new leaders.

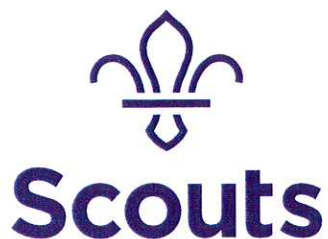
The introduction of the Singleton Pack has been well received and in their second taster week (October 2019) they had 16 young people attend the evening several parents who were keen to become leaders. The forecast for the group included a recommendation that there could be a Scout Troop open within 2 years as the demand had already been recognised.

I strongly believe that if this year had taken a more 'normal' course, the Pack would be in excellent standing in the District and growing strongly towards the opening of a Scout Troop. I hope that 2021 will allow Scouting activities to resume and for all of our groups to flourish.

With kind regards,



James Yeomans
Executive Committee Chairman
Ashford District Scout Council



Date: 3rd December 2020

Dear Sirs,

**Re: 1st Singleton Scout Group
The Scout Association (TSA) – Registered Charity No: 306101**

We write to confirm that the 1st Singleton Scout Group is a registered scout unit with The Scout Association (TSA).

By way of background, TSA is a national charity incorporated under Royal Charter which, amongst other matters, enables Scout Units and individuals to register themselves so that they can operate within Scouting officially. TSA also provides them with training, guidance and rules to abide by. These rules are found in our Policy, Organisation and Rules (POR) which can be accessed at <http://www.scouts.org.uk/supportresources/71>. Where relevant, POR also provides scout units with a Constitution.

Charitable Status

Importantly, all Scout Units registered with TSA are set up as independent charities with their own local governance i.e. Executive Committee (Charity Trustees). As you may already be aware and by way of confirmation, not all charities have to be registered with the Charity Commission in order to be classed as a charity and, in the particular case of Scout Units there is a special exception granted whereby registration is not mandatory unless the likely income of the Unit is £100,000 p.a. or more or they own certain types of land/property interests. Some Scout Units choose to register on a voluntary basis which is purely a matter for them. However, in this matter, although the above Scout Unit may not be registered with the Charity Commission, it is nevertheless still a charity within its own right. (Please note, TSA has no responsibility for the management of Scout Units, their land or affairs: this is and remains the responsibility of the local Executive Committee/Charity Trustees of the said Scout Unit).

We hope the above is useful and please do not hesitate to contact us if you require anything further.

Yours sincerely,

**Tamara Heslop
Solicitor | The Scouts**

www.scouts.org.uk

We prepare young people with skills for life

The Scout Association

Gilwell Park
Chingford
London E4 7QW

0345 300 1818 (UK)
+44 (0)20 8433 7100
scout.association@scouts.org.uk
scouts.org.uk

 /scoutassociation
 @UKScouting