



Great Chart with Singleton Parish Council

Founded in December 1894

Minutes of the Finance Committee starting at 4.30 pm on Monday, 18 March 2024 at Singleton Village Hall

Present: Cllrs Darvill (Chair), P Barker, McClintock (joined at 4.45pm), Tate and Wiffen
Aniko Szocs (The Clerk)

Meeting started at 4.30 am.

1. Apologies

None

2. Declarations of Interest

2.1. Disclosable Pecuniary Interest – None

2.2. Other Significant Interests –None

2.3. Other Interests – Cllrs Darvill (Item 5.1) McClintock (Item 5.1) and Wiffen (Item 5.1)

3. Minutes of the Previous Meeting

The minutes of the meeting held on 10 November 2023 were duly approved as a true record.

Proposed: Cllr P Wiffen	Seconded: Cllr Tate	Vote for: 4
Vote against: 0	Vote abstain: 0	Motion: Carried

4. Income and Expenditure

The committee reviewed the income and expenditure report up to 29th February 2024, the report showed a few budget lines that with overspent. These budget lines will be monitored to help a more accurate budget allocation in the future.

5. Grant Application

5.1. Great Chart Pre-School

The committee reviewed the grant application and agreed to recommend supporting it to the full council.

Proposed: Cllr Tate	Seconded: Cllr P Barker	Vote for: 5
Vote against: 0	Vote abstain: 0	Motion: Carried

6. Volunteer Steward

The committee discussed possible ways of rewarding the volunteer steward's work for the parish council. The committee agreed to recommend a gift payment to the volunteer steward for they work in the past weeks. The Clerk to find out what is the best possible way to record this, so the council still complies with their financial obligations.

Proposed: Cllr McClintock	Seconded: Cllr Wiffen	Vote for: 5
Vote against: 0	Vote abstain: 0	Motion: Carried



7. Mini Audit

Cllrs McClintock and Wiffen volunteered to carry out an internal audit on Friday, 12th April 2024 starting at 9.30 am.

8. Date and Venue of next meeting

The next scheduled meeting of the Finance Committee scheduled for Monday, 29th April starting at 4.30pm.

The meeting closed at 5.30 pm

Signed by:

Chair

Date:

