

Great Chart with Singleton Parish Council

Founded in December 1894

Minutes of the Staffing Committee meeting held remotely on Thursday, 25th February 2021 starting at 5.30 pm

Present: Cllrs Wiffen, Y Barker, and Sullivan
A Szocs (Clerk)

The meeting commenced at 17.30 pm

1. Apologies for absence

Cllr McClintock

2. Declarations of Interest

None

3. Minutes of the Previous meeting

The minutes of the previous meeting held on 20 December 2020 were approved as a true record.

Proposed: Cllr Wiffen	Seconded: Cllr Sullivan	In Favour: 3
Vote against: 0	Vote Abstain: 0	Motion carried

4. Apprenticeship

The committee considered offering a Horticultural & Landscape Operative Level 2 Apprenticeship Standard qualification. The qualification requires the apprentice to spend 30 hours per week at their placement. The committee noted that the parish council cannot provide 30 hours and was concerned there might not be enough job to meet the required hours. While the committee agreed that it would be great if the parish council could offer this programme, this could currently only be part time. There was a short discussion about the possibility of offering apprenticeship in collaboration with other organisations for example Kingsnorth Parish Council or Godinton House. The clerk to contact Hadlow College for further details in terms of administrative requirements and to investigate if the programme could be offered part time or in partnership with another organisation. As the deadline for applications to Hadlow College for the next intake of apprentices is April 2021, it was felt that insufficient time remained to successfully apply this year. Consequently, it was decided to defer this issue to the 2022/2023 financial year, providing ample time for an investigation into potential partners.

5. Date and venue of next meeting

The next meeting is to be held remotely on Thursday, 22nd April 2021 starting at 5.30 pm.

The meeting closed at 18.15 pm

Signed by: _____

Date: _____