



Great Chart with Singleton Parish Council

Founded in December 1894

**A Meeting of the Staffing Committee will be held
at Singleton Village Hall, Parish Office
Thursday, 15th January 2026
at 14:30
AGENDA**

1. Apologies for Absence

To receive and approve apologies for absence.

2. Declarations of Interest

To hear declarations of interest on items on this agenda

3. Minutes of the Previous Meeting

To approve the minutes of the meeting held on 16 September 2025 as a true record.

4. Staffing and Personal matters

4.1. To review applications for apprenticeship and agree on shortlisted applicants

4.2. To receive a report on the bi-monthly meeting with Community Engagement Officer

4.3. To consider a staffing matter relating to leave arrangements

4.4. To consider and approve the appointment of a casual vacancy, providing support to the Community Engagement Officer

5. Date and venue of next meeting

To agree date and venue of next meeting

Signed

Aniko Szocs – Clerk/RFO to Great Chart with Singleton Parish Council