



# Great Chart with Singleton Parish Council

*Founded in December 1894*

**A Meeting of the Staffing Committee will be held  
at Parish Office, Singleton Village Hall  
Tuesday, 20<sup>th</sup> February 2024  
at 10.00 am  
AGENDA**

**1. Apologies for Absence**

To receive and approve apologies for absence.

**2. Declarations of Interest**

To hear declarations of interest on items on this agenda

**3. Minutes of the Previous Meeting**

To approve the minutes of the meeting held on 31<sup>st</sup> October 2023 as a true record.

**4. Staffing**

4.1. To review amendments to the Model Employment contract and consider accepting and adopting them in the existing and new contracts.

**5. Personal Development and Training**

To consider supporting the Clerk's Personal Development

**6. Date and venue of next meeting**

To agree date and venue of next meeting

Signed

Aniko Szocs – Clerk/RFO to Great Chart with Singleton Parish Council