

Great Chart with Singleton Parish Council

Founded in December 1894



Meeting of the Parish Council to be held on Monday 12th February 2024 at Great Chart Village Hall Starting at 7.30pm **AGENDA**

1. Apologies for Absence

To receive and approve apologies for absence.

2. Declarations of Interest

To hear declarations of interest on this agenda, relating to:

2.1. **Disclosable Pecuniary Interests**

Under Localism Act 2011 relating to items on this agenda. The nature as well as the existence of any such interests must be declared.

2.2. **Other Significant Interests**

Under the Kent Code of Conduct for members relating to items on this agenda. The nature as well as the existence of any such interests must be declared.

2.3. **Other Interests**

Not required to be disclosed under 2.1 or 2.2, eg stated for transparency reasons alone such as membership of other bodies who may be affected by decisions on agenda items or where Councillors themselves or their family or close associates may be affected by such decisions.

3. Co-option

To consider by co-option to fill in the vacancy in Washford Ward

4. Minutes of the Previous Meeting

To approve the [minutes of the meeting](#) held on Monday, 15th January 2024 as a true record.

5. Reports from Borough Councillors (maximum of 15 minutes)

5.1. **Cllr Bill Barrett – Singleton East Ward**

5.2. **Cllrs Jessamy Blanford & Alan Pickering – Weald Central Ward**

5.3. **Cllr Sally Gathern- Singleton West Ward**

5.4. **Cllr Clive Hallett -Washford Ward**

6. Reports from County Councillors (maximum of 10 minutes)

6.1. **Cllr Charlie Simkins**

6.2. **Cllr Dirk Ross**

7. Reports from Committees/Groups

To receive reports from committees

7.1. **[Planning Committee](#)**

7.2. **Singleton Spaces**

7.3. **[Environment Committee](#)**

7.4. **[Stronger Communities](#)**

7.5. **Staffing Committee**

7.6. **Great Chart Playing Fields**

7.7. **Kent Association of Local Councils- Ashford Area Committee**

7.8. **Parish Council Building**

Public Participation: There will be 15 minutes of the meeting to hear public questions and comments.

8. Planning Decisions

To receive an [update](#) on planning decisions, these are also available to view on the website.

9. Policies and Procedures

To review and approve updates on the following policies.

9.1. Scheme of delegation

10. Finance

10.1. Items for Payment

To agree items for payment in February and acknowledge bank reconciliation. List of items to be checked and signed before approval.

10.2. Seating provision

To agree purchasing 5 benches for bus stops without any seating.

10.3. Portable Card machine

To agree purchasing a portable card machine

10.4. Microsoft Licence

To approve licences and associated cost

11. Clerk's Report and Update on Issues not Listed Elsewhere on the Agenda

Report on recent or ongoing activities.

12. Events attended.

To receive reports on events and meetings attended

13. Correspondence

Review of correspondence received since the last meeting.

14. Items for Information or Agenda for Next Meeting

To receive items of information from members and/or for inclusion on next agenda.

15. Date and Venue of Next Meeting

The next scheduled Council Meeting will be held on **Monday, 11th March 2024 starting at 7.30pm at Chilmington Cabin**

Closed session

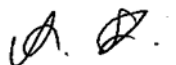
To Resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

It was moved by the Chair that in pursuance of the Local Government (Access to Information) Act 1985 the press and public be excluded from the meeting during the discussion of the following item on the grounds that it is exempt information as defined in the Act.

16. Staffing

To approve the recruitment pack and the start and end date to receive applications by.

Signed



Aniko Szocs- Clerk to Parish Council