

Great Chart with Singleton Parish Council

Founded in December 1894

Annual Meeting of the Parish Council to be held on

Monday 17th May 2021

At Great Chart Village Hall

Starting at 7.00pm

AGENDA

Notice: The Annual Meeting of Electors is cancelled this year due to the COVID pandemic, however, reports from groups will be available to read on the Parish Council's website and in its annual report. Copies can be also obtained from the Clerk.

Welcoming those in attendance

1. Election of:

1.1. Chair and Signing of the Declaration of Office

1.2. Vice Chair, Signing of the Declaration of Office

2. Apologies for Absence

To receive and approve apologies for absence.

3. Declarations of Interest

To hear declarations of interest on this agenda, relating to:

3.1. Disclosable Pecuniary Interests

Under Localism Act 2011 relating to items on this agenda. The nature as well as the existence of any such interests must be declared.

3.2. Other Significant Interests

Under the Kent Code of Conduct for members relating to items on this agenda. The nature as well as the existence of any such interests must be declared.

3.3. Other Interests

Not required to be disclosed under 2.1 or 2.2, eg stated for transparency reasons alone such as membership of other bodies who may be affected by decisions on agenda items or where Councillors themselves or their family or close associates may be affected by such decisions.

4. Minutes of the Previous Meeting

To approve the minutes of the meeting held on Monday 12 April 2021 as a true record.

5. PCSO Report

To receive a report from the PCSOs

6. Reports from Borough Councillors

6.1. Cllr Barrett – Singleton East Ward

6.2. Cllr Blanford – Weald Central Ward

6.3. Cllr Howard-Smith- Singleton West Ward

6.4. Cllr Shorter -Washford Ward

7. Reports from County Councillors (when in attendance)

7.1. Cllr Charlie Simkins

7.2. Cllr Dirk Ross

8. Reports from Committees/Groups

To receive reports from committees

8.1. Chilmington Green Planning Working Group

8.2. Great Chart Playing Fields

8.3. Singleton Spaces

8.4. Amenities, Open Spaces and Environment Committee

Public Participation: There will be 15 minutes of the meeting to hear public questions and comments.

9. Planning Applications for Consideration this Month

9.1. Planning Application [21/00743/AS](#)

17 Pearmain Way, Singleton, Ashford, Kent, TN23 5JL Single storey rear extension- Cllr McClintock

9.2. Planning application [20/01318/AS](#)

Prima Recycling Ltd, Ninn Lane, Great Chart, Ashford, Kent, TN23 3DA demolition of existing buildings and erection of 8 residential units with car parking and landscaping – Cllr Y Barker

10. Planning Decisions

To receive update on planning decisions, these are also available to view on the website

11. Election of Members to the following Committees

Finance Committee (5) Staffing Committee (4) Amenities, Open Spaces and Environment Committee (6)	Complaints Committee (4) Great Chart Playing Fields Association (4) Chilmington Green Planning Working Group (7)
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12. Review and Appointment of PC representatives to Outside Organisations

Toke and Streeter Almshouses Great Chart Village Hall Singleton Village Hall Barrow and Spade War Memorial Trust	Great Chart Playing Fields Association Bean Fund KALC (Ashford) Forum Chilmington Green Stakeholders Parish Forum Singleton Spaces
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13. Policies for approval documents to review.

13.1. Appraisal Policy and Appraisal form

13.2. Standing Order

13.3. Code of Conduct

14. Ashford Community Woodland

To receive update on the works carried out.

15. Finance

15.1. Items for Payment

To agree items for payment in May (the bank reconciliation will be presented in June after the Year End finalised).

15.2. Youth Shelter Cuckoo Park

To consider best option to repair the shelter

15.3. Singleton Environment Centre

To approve Singleton Spaces insurance payment and consider purchase of new work computer for the centre manager.

16. Clerk's Report and Update on Issues not Listed Elsewhere on the Agenda

Report on recent or ongoing activities.

17. Correspondence

Review of correspondence received since the last meeting.

18. Items for Information or Agenda for Next Meeting

To receive items of information from members and/or for inclusion on next agenda.

19. Date and Venue of Next Meeting

The next scheduled Council Meeting will be held on **Monday 14 June 2021 starting at 7.30pm at Singleton Village Hall**

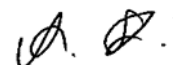
Closed session

That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

20. Staffing Matters

To approve the Staffing Committee's recommendation that the Assistant Clerk would be offered the role of Deputy Clerk carrying the National Joint Council payscale points from 17-24 starting at 18 due to successful completion of the Certificate in Local Government Administration.

Signed



Aniko Szocs- Clerk to Parish Council